

MEETING MINUTES
SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
October 25, 2012
9:30 a.m. – San Casa Conference Room

Attendees: Paul Chattinger, Tony Ermirio, Karen Ireland, and Carmine Rossi

Absent: Jeanne Keyser (excused)

County: Barry DeMello, Judith Nothdurft, and Sandy Wright

Guests: Kevin Yole (Weiler Engineering)

The meeting was called to order at 9:34 a.m.

Minutes: The minutes from the September 13, 2012 meeting, were unanimously approved with a correction on page 1, bullet #4, to remove "Ms." between the second and third sentences.

Unfinished Business:

- Ms. Nothdurft researched and answered questions from the last meeting regarding:
 1. Mowing inspection under Contract Services on the Activity Report
 2. Herbicide locations
 3. Sign inspection hours
 4. Sign maintenance hours
 5. Mowing height
- There was discussion regarding the new mowing contractor. The first cut should be in November. There should be a difference in the mowing. The Committee expressed concern over this contractor being substantially lower in price than the last one. The Committee is paying to have trash picked up before the mowing is done and want to make sure that it is done. Mr. Ermirio will monitor and advise Ms. Nothdurft if the work is not up to their expectations.
- Walk/Bike Paths - Ms. Nothdurft distributed a cost estimate for 4' paths and 8' paths for the committee to review and discuss. Mr. DeMello answered questions regarding the difference between the two types of paths and the necessary requirements for each. The Committee requested Ms. Nothdurft to see if a road extension path could be wider than 4 feet. Ms. Ireland will present it at the Community meeting to get feedback from the community to see what they want. Ms. Ireland stated she is getting more questions from adult walkers than she is parents of children. She feels residents may be agreeable to a rate increase. Ms. Nothdurft stated that outreach for a rate increase would be required and would need to be completed by February/March of 2013. The Committee agreed that they prefer an 8' path if they can fund it stating they would be willing to do the project in phases. There are enough funds available in reserves now to fund a complete design of the whole project. They can prioritize the phases. Mr. Nothdurft stated that the Engineering Department wants to remind the Committee that the estimate is based on today's costs using projects that have been done recently and it does not include administrative or inspection costs. The Committee commented that would normally be an additional 10% of the project cost. Mr. Chattinger will inquire about putting information in the CCT Newsletter.
- Bike Racks - Mr. Rossi reported back to the Committee with his findings regarding bus stops with bikes tied to the stop signs. He identified 12 stops that had. Bus Stops can change from year to year. The Committee discussed placing racks at the most used locations on the main roads. Mr. DeMello will follow up with the Traffic Department to get specifications. The Committee feels the racks will encourage the use of bicycles. Mr. Chattinger made a motion to install racks at the 5 most used locations. The motion was seconded by Mr. Rossi. During further discussion, the Committee agreed to table the motion until they receive specifications and cost estimates for the racks.

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- The Committee asked for a status update on the ditch cleaning from San Domingo to Orbit. Mr. DeMello stated the Minzi Muck will be there in 3-4 weeks to finish up.

New Business:

- MSBU Standards – The Ordinance standards and discussion sheet from the joint meeting is posted to both the Street & Drainage and the Beautification web page on the County website.
- The Committee reported the following issues:
 1. Drainage at Hallendale Drive & Aldama Circle.
 2. Drainage at Consul and Dafoe.
 3. Drainage at St. Paul & Meacham is causing the road to erode and causing a pot hole.
 4. Trees are blocking the line of site at Applin Circle off of Keystone.
 5. Trees have grown into the right-of-way on Ingraham & Migue.
 6. Standing water on Calumet for over a week on one side of the road from San Domingo to Keystone.

There was discussion regarding the Committee members contacting Customer Service to report problems as they occur. Customer Service magnets were distributed to ensure easy access to the contact phone number. Mr. DeMello will research the list of issues.

- Road Resurfacing – There was discussion regarding road resurfacing. At one time there was going to be a separate MSBU formed specifically for roads after Phase 1 and 1A was complete. At that point in time all of West County would be equal. Ms. Nothdurft will check the status and report back.
- Activity Report – There was discussion regarding a right-of-way violation on the report. The Committee agreed that the property owner should have to pay the fines not the MSBU. Mr. DeMello explained that the MSBU gets refunded when the fine is paid.
- Draft Budgets – Ms. Nothdurft explained that next year begins a new 2 year budget cycle. A draft work program is due to Financial Services by end of January 2013. If the Committee agrees to pursue a rate increase, the outreach needs to be done by March.

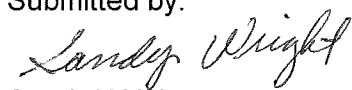
Citizen Input:

- Kevin Yole from Weiler Engineering stated that his company is starting to do a water quality study of the area. A representative from Weiler Engineering will be attending the MSBU meetings. If the Community has any questions, they are free to ask. The Committee stated the water used to be clear and isn't any longer, why? Clogged culverts can be reported to them. Mr. Yole asked if there are any as built plans provided by GDC of the area. Mr. Yole was directed to contact Mr. English in Public Works for help getting that information. Ms. Ireland stated her neighborhood watch people supplied outfall information at one time.

The next meeting is scheduled for Wednesday, January 9, 2013 at 9:30 a.m. in the San Casa Conference room.

The meeting was adjourned at 11:32 a.m.

Submitted by:



Sandy Wright